



Legal Land Survey Program for New Entrants 2011/2012

Under the authority of the Provincial Legal Land Survey Program, personal information is collected in order to determine eligibility for the program. This information is kept confidential and handled as required by the *Access to Information and Protection of Privacy Act*. Any questions or comments may be directed towards the Land Management Specialist at 709-729-6633 or 709-729-6758

Eligible Applicants

The Legal Land Survey Program for New Entrants provides financial assistance to eligible new entrants to the agriculture industry towards the cost of a legal land survey for the acquisition of an Agriculture Crown Land Lease.

Eligible applicants include agricultural producers, partnerships and corporations.

Eligible farm applicants must have met the following requirements:

- Must be a Canadian Citizen or landed immigrant at least 19 years of age.
- Must have been operating an agribusiness for less than six years, or intending to establish an agribusiness, in the province of Newfoundland and Labrador.
- Must have less than \$15,000 in annual gross farm sales as reported to the Canada Revenue Agency.
- Farm must submit an acceptable farm plan which demonstrates personal investment and interest and sound financial status toward commercial viability which will allow the farm to develop and sustain itself over the foreseeable future. See attached plan in Section II of the application for Legal Land Survey Program for New Entrants.
- Applicants must be in good standing with the Government of Newfoundland and Labrador, that is they must not be in arrears, or must have negotiated a satisfactory repayment arrangement.
- If applicable, must have completed an Environmental Farm Plan within the past five years.
- **Must have been approved for an Agricultural Crown Land Lease, awaiting survey or have had their survey completed after April 1, 2011.**

Eligible Costs

Eligible costs are for the payment of a legal land survey completed by a registered member of the Association of Newfoundland and Labrador Land Surveyors to Crown Land Standards-2009. A copy of these standards may be obtained from the Land Management Specialist

- Assistance may be provided of **75%** of eligible costs to a total maximum of \$10,000 per applicant, exclusive of taxes (subject to available funds within the program).
- Surveys completed and paid for after April 1, 2011 will be eligible for funding provided other eligibility conditions are met.
- HST/GST is not an eligible project cost and will not be reimbursed.

Application Process and Deadline

Completed Application Packages (attached) and supporting documentation must be submitted to the Land Management Specialist at:

Land Management Specialist
Legal Land Survey Program for New Entrants 2011-2012
Forestry and Agrifoods Agency
Land Resource Stewardship Division
P.O. Box 8700
Provincial Agriculture Building, Brookfield Road
St. John's, NL A1B 4J6

Tele: 709-729-6633 or 709-729-6758

ALL INVOICES AND PAYMENT DOCUMENTATION SHOULD BE RECEIVED BY THE LAND MANAGEMENT SPECIALIST NO LATER THAN MARCH 16, 2012. ANY INVOICES AND PAYMENT DOCUMENTATION RECEIVED AFTER THIS DATE MAY NOT BE ACCEPTED.

Numbers of applications and budget limitations may necessitate fund closure on short notice. Completed applications will be reviewed in sequence based on the data that the application was deemed complete by program administration staff. Incomplete applications will result in a delay in registration.

Contract Agreement

Applicants who are approved for funding will be required to enter into a contract agreement with the Province of Newfoundland and Labrador that will outline the level of commitment by both parties towards the acquisition of a legal land survey.

Payment Conditions

Once the legal land survey is completed by a registered member of the Association of Newfoundland and Labrador Land Surveyors to Crown Lands Standards-2009, and submitted to the Lands Branch, Department of Environment and Conservation, the applicant must supply the following to the Land Management Specialist:

- Invoice for the land survey clearly showing the surveyor's name and contact information;
- Proof of payment to the surveyor for the land survey must be shown by cancelled cheque, money order or bank draft;
- Invoices submitted for payment must be issued to the same entity that is named in contribution agreement.

**Legal Land Survey Program for New Entrants
2011/2012**

Application Package

Section I

Any payments made by the Department are subject to the right of Government, under the Financial Administration Act, to set off any amounts owing to it by the applicant. Additionally, the amount of assistance made available to you under this Program may be released as public information under the Freedom of Information Act.

I certify that the information provided in this document is complete and accurate and I am a new entrant as per the information package.

Applicant's Signature

Date

Please complete the required sections of the application and attach the following if applicable:

1. **Statement of Farming Activity** T2042 form for non-Agristability/AgriInvest participants or
2. T1273 Statement A-Harmonized AgriStability and AgriInvest Program Information and Statement of Farming Activity for Individuals or,
3. 2009 Harmonized Statement A-for Corporations/Co-operatives and Special Individuals or,
4. **For Incorporated entities, Financial Statements prepared by a licensed public accountant for your most recent complete year are required.** If internally prepared statements are submitted, they must be supported by the Corporate Income Tax form, T2, or applicable AgriInvest/AgriStability Program Information forms.
5. Applicants may be requested to submit a Notice of Assessment from the Canada Revenue Agency as supporting documentation for their application.

Name of Legal Entity: _____

Contact Name: _____

Mailing Address: _____

Email address: _____

Phone Number: _____ Cell Number: _____

Fax Number: _____

- 1. What is the business structure of your farm? Please check one of the following:
 - Sole Proprietorship
 - Partnership
 - Corporation
 - Other

- 2. If proprietorship or partnership, what is your Social Insurance Number?

____ - ____ - ____

- 3. What is your Canada Revenue Agency Business Number?

____ - ____ - ____ - ____ - ____ - ____

- 4. If your farm is incorporated, please provide the names of all shareholders:

| Shareholder | Name | % ownership |
|-------------|-------|-------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

- 5. For those shareholders listed above, please provide the names of any other companies in which they have shares and indicate the percentage of ownership.

| Shareholder: | Company Name: |
|--------------|---------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

- 6. Have you or any of your corporations had a loan or other debt written off by the Government of Newfoundland and Labrador in the past 6 years? _____
If Yes, please include details with your application.

- 7. If you are farming, how many years have you been farming? _____

- 8. If you are not farming, what year do you intend to start? _____

- 9. Have you completed an Environmental Farm Plan? _____ In which year:



SECTION II - A

Farm Development Plan

IDENTIFICATION

Name of Applicant: _____

Name of Farm (if different from above): _____

Is your farm a new enterprise?

_____ Yes _____ No

Is your farm an acquired or existing farm (production within the last five years)?

_____ Yes _____ No

Have you consulted with or been in contact with the area Farm Management Specialist regarding your farm plan?

_____ Yes _____ No

LIVESTOCK INVENTORY

Dairy

Average no. of cows _____
Average milk production/cow/year _____
Total liters of milk/year _____

Sheep

Average no. of ewes _____
No. of lambs marketed _____

Broilers

Size of flock _____
No. marketed _____

Swine

Average no. of sows _____
No. of hogs marketed _____

Beef

Average no. in herd _____
No. marketed _____

Layers

Size of flock _____
Eggs sold _____

Fur

Type _____
No. _____

If the above data is not representative of normal years, please explain: _____

Farm Plan

This farm plan should outline the operation and development of *your farm* over the next five years. In addition, it is requested that you estimate the cost to implement your objectives along with probable sources of financing.

| | Costs | Sources of Financing |
|--|-------|----------------------|
| A. LIVESTOCK | | |
| Year 1 (20__) | | |
| Year 2 | | |
| Year 3 | | |
| Year 4 | | |
| Year 5 | | |
| B. CROPS | | |
| Year 1 (20__) | | |
| Year 2 | | |
| Year 3 | | |
| Year 4 | | |
| Year 5 | | |
| C. LAND PURCHASE | | |
| Year 1 (20__) | | |
| Year 2 | | |
| Year 3 | | |
| Year 4 | | |
| Year 5 | | |
| D. FARM BUILDINGS AND IMPROVEMENT | | |
| Year 1 (20__) | | |
| Year 2 | | |
| Year 3 | | |
| Year 4 | | |
| Year 5 | | |
| E. MACHINERY AND EQUIPMENT | | |
| Year 1 (20__) | | |
| Year 2 | | |
| Year 3 | | |
| Year 4 | | |
| Year 5 | | |
| F. OTHER (provide details) | | |
| Year 1 (20__) | | |
| Year 2 | | |
| Year 3 | | |
| Year 4 | | |
| Year 5 | | |

PRESENT FINANCIAL SITUATION NET WORTH STATEMENT

As of _____, 20____

NAME: _____

| FARM ASSETS | | FARM LIABILITIES | |
|---|-----------|------------------------------------|------------|
| Current | | Current (year) | |
| Cash | (A) _____ | Operating Credit (Bank, FLB, etc.) | (R) _____ |
| Accounts Receivable | (B) _____ | Accounts Payable (Suppliers) | (S) _____ |
| Farm Supplies | (C) _____ | TOTAL (R+S) | (T) _____ |
| Market Livestock | (D) _____ | | |
| Other _____ | (E) _____ | Intermediate (1-10 yrs) | |
| Total (A+B+C+D+E) | (F) _____ | Livestock | (U) _____ |
| | | Machinery | (V) _____ |
| Intermediate | | Other _____ | (W) _____ |
| Breeding Livestock | (G) _____ | Total (U+V+W) | (X) _____ |
| Machinery | (H) _____ | | |
| Other _____ | (I) _____ | Long Term | |
| Total (G+H+I) | (J) _____ | Buildings | (y) _____ |
| | | Land | (z) _____ |
| Fixed | | Other | (aa) _____ |
| Buildings | (K) _____ | Total (Y+Z+aa) | (bb) _____ |
| Land | (L) _____ | | |
| Other _____ | (M) _____ | | |
| Total (K+L+M) | (N) _____ | | |
| | | | |
| Total Farm Assets | | Total Farm Liabilities | |
| Total Assets (F)+(J)+(N) | (O) _____ | Total Liabilities (T)+(X)+(bb) | (cc) _____ |
| Non-Farm Assets | (P) _____ | Non-Farm Liabilities | (dd) _____ |
| Total Assets (O+P) | (Q) _____ | Total Liabilities (cc)+(dd) | (ee) _____ |
| | | | |
| <u>NET WORTH</u> | | | |
| Net Worth = Total Assets (Q) - Total Liabilities (ee) | | | |
| Net Worth (Q) - (ee) = _____ | | | |

Please complete this page for each partner in the business if applicable.

REVENUE AND EXPENSE STATEMENT

| SALES | PROJECTED YEAR 1 | PROJECTED YEAR 2 | PAST FISCAL YEAR |
|-------------------------------------|-----------------------------|-----------------------------|---------------------------------|
| Crops | _____ | _____ | _____ |
| Livestock | _____ | _____ | _____ |
| Livestock Products | _____ | _____ | _____ |
| Other | _____ | _____ | _____ |
| GROSS FARM SALES | _____ | _____ | _____ |
| EXPENSES | | | |
| Feed | _____ | _____ | _____ |
| Veterinary Medicine & Breeding | _____ | _____ | _____ |
| Seeds & Plants | _____ | _____ | _____ |
| Fertilizer & Lime | _____ | _____ | _____ |
| Chemicals, Sprays | _____ | _____ | _____ |
| Packaging, Twine | _____ | _____ | _____ |
| Trucking, Haulage | _____ | _____ | _____ |
| Levy | _____ | _____ | _____ |
| Machinery & Truck (Repairs & Fuel) | _____ | _____ | _____ |
| Building & Fence (Repairs & Maint.) | _____ | _____ | _____ |
| Labour (Inc. Benefits) | _____ | _____ | _____ |
| Insurance | _____ | _____ | _____ |
| Livestock Purchases | _____ | _____ | _____ |
| Interest expense | _____ | _____ | _____ |
| Custom Work Fees | _____ | _____ | _____ |
| Telephone | _____ | _____ | _____ |
| Electricity | _____ | _____ | _____ |
| Small Tools/Hardware | _____ | _____ | _____ |
| Professional Fees (Acct., Office) | _____ | _____ | _____ |
| Other | _____ | _____ | _____ |
| TOTAL EXPENSES | _____ | _____ | _____ |
| NET FARM INCOME/LOSS | _____ | _____ | _____ |

SECTION II - B: Diagram of Property

(In addition to a diagram/map, please include a location map of where the property is located.)

SECTION III – C: Price Quote

Please provide a quote from a Newfoundland and Labrador registered land surveyor for the completion of a legal land survey, completed to Crown Land Survey Standards-2009